



Day Nursery, Pre-school, Kids Clubs & Mobile Crèche

Gwent Terrace, Cwmcelyn, Blaenau Gwent, NP13 3LG - 01495 290316 - enquiries@candystripes.org.uk - www.candystripes.org.uk

Childrens Party Booking Form

Name of Hirer	<input type="text"/>	Contact No	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Child's Name	<input type="text"/>	Age this birthday	<input type="text"/>
Date of party booking	<input type="text"/>	Age range of children attending	<input type="text"/>
		No of children attending	<input type="text"/>

Package & Theme Choice

All party packages last for a maximum of 2 hours and includes 2 qualified/CRB checked nursery nurse staff. The 2 hour session consists of 1 hour and 40 minutes activites/games/entertainment and 20 minutes for food.

Special Introductory Price £75.00 (offer valid until 01/10/09)

Party Theme Choice tick below:

Get Adventurous Age 1-3	Get Dancing Age 1-5	Get Crafty Age 4-8	Get Active Age 5-8	Get Glamorous Age 5-8
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;">Party Time</p> <p>11am-1pm <input type="text"/></p> <p>12pm-2pm <input type="text"/></p> <p>2pm-4pm <input type="text"/></p> <p>3pm-5pm <input type="text"/></p>	<p style="text-align: center;">Party food</p> <p>Own catering <input type="text"/></p> <p>Our catering <input type="text"/></p> <p>Catering No. <input type="text"/></p>	<p>Allergies/food/dietary/medical requirements: (all our food may contain traces of nuts)</p>
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Party Package Cost	£	Additional Extras
Confirmed numbers attending	<input type="text"/>	Fruit Platter - £4.50 (serves 10) £ <input type="text"/>
Catering Cost (at £1.50 per head)	£ <input type="text"/>	Tea/Coffee/Biscuits - £5.00 £ <input type="text"/>
Goody Bags (at £1.00 per head)	£ <input type="text"/>	Total Cost of Party £ <input type="text"/>

I hereby apply for use of the facilities stated above in accordance with the conditions of hire and the scale of charges as authorised by Candy Stripes and applicable on the date of the party. I undertake to ensure that the charges are paid as required and the conditions are properly observed. I undertake to ensure that adequate supervision is provided as required. I have read & accept the terms & conditions detailed overleaf.

SIGNED **DATE** **DEPOSIT**

THE COMPLETION OF THIS FORM WITH A £50 DEPOSIT CONFIRMS YOUR BOOKING. NO FURTHER CONFIRMATION WILL BE SENT.

Children's Party Booking Terms & Conditions

Provisional bookings for parties booked more than 4 weeks in advance will be held for 10 days. Parties booked within 4 weeks of the party date will be held for 48 hours. Please return this completed booking form to Candy Stripes Day Nursery Ltd at the address overleaf with a deposit of £40.00. Parties not confirmed within this time may be offered for re-sale. Final balances can be paid 7 days prior to the party. Cheques should be made payable to Candy Stripes Day Nursery Ltd.

1. The 'Hirer' means the person signing the booking form for 'Hire of Facilities'.
2. The 'Hirer' is responsible for providing Candy Stripes staff with all medical/dietary information for all the children attending the party and will be required to take responsibility for all children left by their parent/guardian.
3. No alcohol is to be brought/consumed on the premises.
4. If the 'hirer' wishes to bring onto the premises food which has been prepared by themselves, Candy Stripes will accept no liability to the 'hirer' for any damages, costs, losses, claims, expenses, demands and proceedings whatsoever, howsoever arising whether in contact, tort or otherwise, arising directly or indirectly, out of or in the course of or connection with the caterer or caterer's provision of any goods and services to the hirer.
5. 'Fees' - a deposit of £40.00 shall accompany the party booking form to confirm the booking. The final numbers and food choices must be confirmed at least 7 days prior to the date of the booking. The final balance must be paid 7 days prior to the party.
6. 'Supervision' - the 'hirer' must ensure that the party has at least one parent/guardian present for the entire duration. Candy Stripes will be responsible for the supervision of the party food.
7. We would recommend that one parent/carer is available to take responsibility for toileting duties.
8. It is advisable that the 'hirer' of the party take contact telephone numbers of the children attending if their parent/guardian are not staying.
9. Candy Stripes can accept no responsibility for property of hirer and their guests.
10. Candy Stripes prohibits smoking in all rooms/areas. Please inform guests accordingly.
11. 'Cancellation by the hirer' - cancellation of a booking made within 14 days of the party will incur the forfeit of the deposit. Cancellations made within 7 days of the party will incur the full fees of the party booking.
12. 'Cancellation by Candy Stripes' - Candy Stripes Day Nursery Ltd reserves the right:-
 - a) To cancel the booking at any time for any reason (Candy Stripes will try to give as much notice as possible)
 - b) Upon any such cancellation the General Manager will refund to the 'hirer' any monies paid to Candy Stripes in respect of the booking but neither the General Manager or Candy Stripes Day Nursery Ltd will be liable to pay any compensation whatsoever to the hirer or any other person for any loss, damage or expenditure arising directly or indirectly from the cancellation.
 - c) To terminate the booking without notice if there is a breach of these conditions during the hiring period and to eject any participants from the centre. In this case no refunds or compensation whatsoever will be payable.

To Be Completed on the Day of the Party

(please tick)

1. Confirm party package & sign form
2. Confirm party numbers paid
3. Confirm goody bags paid
4. Check allergies/food/dietary/medical requirements

Any new information

FOR OFFICE USE ONLY

DEPOSIT PD

£

DATE

INITIALS

BALANCE PD

£

DATE

INITIALS