

## APPLICATION FORM



*Before completing this form please read  
Completion Notes for Candidates.*

### PRIVATE AND CONFIDENTIAL

Applications are invited from women and men from all sections of the community irrespective of their marital status, sexuality, disability, race, colour, nationality, ethnic, national origins, or religion who have the necessary attributes to carry out the job.

Post applied for:	Supply Nursery Nurse
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### PERSONAL DETAILS

Surname:	
Forename/s:	
Home Address:	
Post code:	
Telephone Number:	
E-mail Address:	
Mobile Number:	
Do you have a full driving licence?	Yes [ ]      No [ ]
Do you have use of a car?	Yes [ ]      No [ ]
Do you require a work permit?	Yes [ ]      No [ ]

**EDUCATION & TRAINING**

*Please give full details of qualifications gained and courses attended. Proof of qualifications may be required at interview.*

Schools/Colleges/Courses attended	From	To	Qualifications Gained (please state subject and level)	Grade

Are you presently studying for a qualification? If so, please give details.

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Please give details if you are a member of a professional body, including membership grade.

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### EMPLOYMENT HISTORY

Are you currently employed? If so please give details below.

Employers name:			
Employers address:		Position held:	
		Date appointed:	
		Present grade:	
		Salary:	
		Notice period:	
		Reason for leaving:	
Post code:			
Telephone number:			

### PREVIOUS EMPLOYERS – *(please list most recent first)*

Please include details of any temporary, unpaid and/or voluntary work, giving reasons for any breaks in your employment history.

*(NB: Please ensure that you include the full names and addresses of your employers).*

Position	Salary	Employers full name and address	From/to	Reason for leaving


**EXPERIENCE**

*Please outline your skills and experience including details of your present duties which you consider are relevant to this application. (Additional pages may be used if necessary).*

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**GENERAL INTERESTS**

*Please state any relevant interests and hobbies.*

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**REFEREES**

*Please supply the names and addresses of two referees from your last two employers, however if you never been employed please supply educational referees.*

Current employer / educational	Previous employer / Educational
Name: Position: Address:	Name: Position: Address:
Post code: Telephone no:	Post code: Telephone no:

How did you hear about this post?	
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**DECLARATION**

I hereby declare the forgoing information is correct and complete. I acknowledge that failure to disclose information, providing false or deliberately misleading information on this form could lead to an offer of employment being withdrawn or employment being terminated. I understand that thorough pre-employment screening is undertaken during the recruitment process and that if I am conditionally appointed to the post applied for, that this will be subject to confirmation following a series of appropriate checks, including the requirement to seek an Enhanced disclosure. *(Please refer to the Job Description).*

Signed:

Date:

**COMPLETION NOTES FOR CANDIDATES**

Please ensure you complete this application accurately. The answers given will be used when assessing your potential for appointment.

1. Please write clearly in black ink in your own handwriting.
2. Curriculum Vitae will be acceptable as supplementary information but not as an alternative to the completion of the Application Form.
3. If you are short listed, confidential references will be taken up after the interview. Candy Stripes reserves the right to seek references from any other previous employer.
4. Any offer of employment will be subject to satisfactory references and successful completion of a 3-month trial period.
5. Please return fully completed application form to:  
The General Manager  
Candy Stripes Day Nursery  
Gwent Terrace  
Cwmcelyn  
Blaina  
NP133LG